

ACRA Board Meeting MINUTES

September 21, 2016

10:00 am Double Tree Hotel

Green Tree, PA

Board Meeting

Present: Cassie Brandon, Ginny Bowman, Angela Conte, JoAnna McQuaide, Guy Tumolo, Marge Lubawy, Pete Schepis

Absent: Joe Scorpion, Janet Norkus

- **Approval of Minutes** of August 18, 2016. Motion to approve: Moved by Marge Lubawy, Second Ginny Bowman.
- **Finance**
We will raffle the door prizes and the Zoo passes at today's meeting. We gave the hotel a count of 30 for lunch though the contract says 50. Actually less than 23 attended.
Expenses from Sept 15: Monthly bills (Banksville Printing and Voice Nation), Roger Westman Memorial Gift, Cassie Brandon and door prizes. Motion to accept the financial report and the payment of expenses: Moved Ginny Bowman second Angela Conte.
- **Vacant Positions** up for Election:
Board members and all officers except Vice-President this year. If Vice President is appointed President then all Board positions will be up for election in 2016. We need other members to be on the board.
Make announcement at September meeting about the formation of a nominating committee.
Draft Job Descriptions for Officers and Committee responsibilities were sent to Board members
Secretary – the mailing lists will be generated by Cassie on Excel. Update the new membership application, invitation and brochure as needed.
Corporate Records should reside with the President but will require a by-laws change.
Update membership lists, invitation letter, membership application, and ACRA brochure as needed.

Treasurer - Finance reports to be emailed to board before the meeting.
Dues renewal reminder in February for members who did not respond to November mailing.

President –remove the clause to assure the officers, members, and paid personnel perform their duties.

Committees

Newsletter - circulate the articles to the officers. Secretary to provide updated mailing list.

Nominating secure bio from candidates for distribution with ballots.

Program - Assist in the development of ideas for monthly programs.

Guy will send out new drafts of the job descriptions for final approval.

- **Programs**

October 19 – Lenn Barcousky

November 16 - annual meeting and Barbara Veazey

December 14 -Christmas Party

March 2017 - Baruch Hyman, Crown Antiques and Collectibles; members could bring articles to be appraised.

- **Old business**

Dues payment – Are payments made late in the year free for the next year? If the dues come in for new retiree members after the September newsletter they will be credited in 2017 for that year.

Shredding of old correspondence and applications can be done at any state representative's office.

Mary Bach, the April speaker, is requesting an honorarium of \$100. She is a consumer advocate for AARP. Should she be paid since she is an AARP fraud committee member? To be continued.

Motion to Adjourn made by Pete Schepis and Seconded Ginny Bowman.

Membership Luncheon Meeting

Vice President Guy Tumolo gave members an update of the Board decisions over the summer:

1. Ginny gave a tribute to Roger Westman. The Board voted to give the Western PA Conservancy a \$100 donation in Roger's memory.
2. Guy attended the last Retirement Board meeting. Tim Johnson who spoke to us in April has taken another position out of state. Janice Vincy from the Treasurer's Office has taken over the leadership position on an interim basis until a new Executive Director is found. There was a gain of \$19.2 million from investments on the total fund worth \$825.9 million.
3. A Nominating Committee must be formed to fill the 9 positions on the Board of Directors. Anyone willing to serve please contact Guy Tumolo. Then in October an election committee must be formed to conduct the election.
4. The programs for upcoming months include:
 - September 29 - Pittsburgh Botanical Gardens Tour

October 19 – Lenn Barcousky

November 16- Annual Meeting where election results are announced and Barb Veazey to speak on Medicare law changes.

December 14 - Holiday Party

5. September Newsletter will include an application to recruit new members. Current members will receive a mailing in November to renew their membership for 2017.
6. All members are invited to attend the Board meetings at 10 a.m. on the day of the regular meeting. Look for the meeting room on the bulletin board in the lobby.

Speaker Len Bach, Pittsburgh Zoo and PPG Aquarium 7 term Board member, entertained and informed the membership on tales about the Zoo. First there was a brief historical overview and a video. He regaled us with stories about some favorite zoo characters like Jackson the elephant stud; Maja mother of the first baby elephant born at the zoo; sea otters who dine on restaurant quality seafood and recent tragedies with the death of the elephant keeper and the wild dogs. Also he spoke about the breeding facility in Somerset (Jackson's retirement home) and the good work they are doing there. Also the rescues of animals like an orphaned sea otter, a blind walrus, wet-nursing 6 orphaned African wild dog pups and a coral reef.

Len gave attending members a zoo calendar and raffled off 3 pairs of passes to the zoo.

Two \$20 gift cards were raffled off to attending members.

Respectfully Submitted

JoAnna McQuaide
Secretary

Allegheny County Retirees Association (ACRA)

Guy Tumolo, Vice President JoAnna McQuaide, Secretary Peter Schepis, Treasurer Janet Norkus, Assistant To The Treasurer, Director Angela Conte, Director Ginny Bowman, Director Marge Lubawy, Director Joe Scorpion, Director		<p style="text-align: center;">LIST OF PAYMENT REQUESTS SEPTEMBER 21, 2016</p>	
NAME	DATE	DESCRIPTION	TOTAL
Katherine Brandon (Cassie)	5/16/16- 8/29/16	Update data base for new & renewal members & corrections, return calls for address changes and miscellaneous requests, prepare mailing list for postcards and newsletter - 11:45 hrs @ \$15.00/hr	\$176.25
REIMBURSEMENTS INVOICE TOTALS			