

ARCA Meeting Minutes
September 18, 2019

In Attendance: Guy Tumolo, Pete Schepis, Cathy Thomas, Angela Conte, Joan McMahon, Marge Lubawy, Pam Long, Connie Przybyla, Cassie Brandon

Guest: Ginny Bowman

- Review and Approval of Minutes
 - May 2019 minutes were not available for approval due to Secretary's illness. May 2019 minutes will be reviewed for approval at the October meeting.
- Review and Approval of Bills to be Paid
 - Bills/Reimbursements were reviewed and approved.
 - *Moved: MARGE LUBAWY* *Seconded: JOAN McMAHON*
- Financial Status Report
 - New report has been developed by Cathy Thomas and Guy Tumolo, which is much easier to read and clearer where and how money is collected and spent
 - Checking Account Balance as of 8/31/19 \$ 7,786.33
 - Investment Account Balance as of 8/31/19 \$ 40,443.44
 - Postage Account Balance as of 8/31/19 \$ 1,650.15
 - Total Account Balance \$ 49,879.92
 - *Moved: CONNIE PRZYBYLA* *Seconded: PAM LONG*
- Newsletter
 - September issue was published on September 1, 2019
 - December issue articles (Articles are due 11/1/19 and publish date is 12/1/19)
 - DHS/CYF Senior Issues
 - How to lessen stress during the holidays
 - Credit Union is for retirees too
 - Election results
 - Vietnam War Exhibit tour
 - PA Senior Law Helpline
 - In the spotlight – Allen Milner
 - Holiday Recipe

- Luncheon Speakers
 - Today: Ventures Outdoors & Pittsburgh Keystone Chorus
 - October 16, 2019: Fred Saluga – Big Foot
 - November 20, 2019: Retirement Board & Apprise
 - December 11, 2019: ACRA Holiday Party
 - March 18, 2020: Jerry Fitzgibbon -Battle of Homestead
- Outings 2019 – Feedback on Heinz History Center Tour
 - One docent was very good the other did not engage members at all
 - Exhibit was very moving
 - We will be sending a completed survey about docent disappointment
- Discussion Topics
 - Database – Returned newsletters
 - Numerous newsletters were returned due to bad addresses – list is from the Retirement Office. The Retirement Office has been informed of incorrect addresses.
 - Elections - Candidates needed to fill vacancies
 - Guy Tumolo will not run after this election
 - Marge Lubawy will not run for another term
 - JoAnna McQuaide is not running for another term
 - Pete Schepis is not running for another term
 - Possible people to approach
 - Bob Muessner
 - Donna Brusco
 - Guillermo Cole
 - Joann Davitt
 - Peggy Wetzel
 - Tom Kelley
- Election Schedule

○ Sept. Newsletter	Call for nominations for offices
○ Wed., Sept. 18 – Luncheon	Call for nominations from the floor
○ Wed, October 16	Nominations closed
○ Mon., October 21	Ballots to be mailed out
○ Fri., November 8	Last day ballots will be accepted
○ Mon. –Thurs., Nov. 11- 14	Committee meets to count ballots
○ Fri., November 15	Results to New letter editor
○ Wed., November 20	Results officially announced at Annual Meeting Luncheon

- Recruiting recent retirees
 - What we are doing now is not working
 - Need to develop a new system
 - The following information is included in the retirement packets
 - Invitation letter
 - Membership registration form
 - Brochure
 - Current newsletters
 - It was decided that we would try mailing out a separate packet to new retirees
 - We can send out packets quarterly from list sent to Connie for the newsletter
 - Guy Tumolo will ask Walt Szymanski if he will agree to give us the addresses of new retirees
 - The system will be on a trial basis for a year
 - It was decided that we would offer a new member a free meal if they join
 - Once they send in membership registration and fee, we will send them a coupon for a free lunch
 - Connie Przybyla will develop a coupon
 - Reprinting brochures
 - We may eliminate the brochure -at this time it does not seem to be cost effective
 - Connie will revise the new membership application
 - Question: Can former County employees who are not in the pension system join ACRA?
 - Bylaws under 5.1 Classes of Membership state the following: *Any person who has been, or is presently, employed by Allegheny County, Pennsylvania, or is a spouse of deceased employee, shall be eligible for membership. In addition, the Board of Directors may establish classes of membership, limit the number of members, and establish rules for membership as may best serve the interests of the Organization.*
 - A further discussion will be held at the next meeting in October
- New Business
 - Clemente Museum is a suggestion for an ACRA outing
 - Suggestion - 50/50 raffle proceeds to be used for Chinese raffle

- Date of next board meeting – October 16, 2019
- Adjournment

Luncheon/Meeting

- A call was made for members to consider running for one of the board positions
- A call was made for volunteers to help count ballots in November
- Pittsburgh Keystone Chorus performed for members
- Venture Outdoors gave a presentation on their program

Respectfully Submitted by:

Connie Przybyla

Board Member

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