

Minutes
ACRA Board Meeting
October 16, 2019

In Attendance: Guy Tumolo, Cathy Thomas, Angie Conte, Joan McMahon, Marge Lubawy, Connie Przybyla

Absent: Pete Schepis, Pam Long

- Review and Approval of May minutes
 - The minutes were reviewed and approved.
 - *Moved: Marge Lubawy* *Seconded: Joan McMahon*

- Review and approval of September minutes
 - The minutes were reviewed and approved.
 - *Moved: Marge Lubawy* *Seconded: Angie Conte*

- Review and Approval of Bills to be Paid - \$359.84
 - Report for reimbursement was submitted and approved.
 - *Moved: Connie Przybyla* *Seconded: Cathy Thomas*

- Voicemail
 - We will extend the voicemail contract for six months
 - *Moved: Marge Lubawy* *Seconded: Joan McMahon*

- Financial Status Report
 - Checking Account Balance as of 9/30/19 \$ 4,989.48
 - Investment Account Balance as of 8/31/19 \$ 40,443.44
 - Postage Account Balance as of 9/30/19 \$ 1,650.15
 - Total Account Balance \$ 47,083.07
 - *Moved: Connie Przybyla* *Seconded: Joan McMahon*

- Newsletter
 - December newsletter will go to printer first week of November
 - Publication date is December 1, 2019

- Luncheon Speakers
 - Today: Fred Saluga – Big Foot
 - November 20: Annual meeting – election results, speakers on pension and Medicare
 - Guy will ask Walt Szymanski to address any possible increase to pension at the meeting
 - A suggestion was made that Walt Szymanski could write an article regarding formula used to decide if an increase is possible each year
 - December 11: Holiday Party - Raffles, Singalong with Lenny Garlicki
 - Angela Conte is working on music for Lenny
 - Each board member will spend up to \$50 for Chinese auction
 - No more than two gifts and/or gift baskets per member
 - Winning tickets for Chinese auction will be called in between songs
 - March 18: Jerry Fitzgibbon – Battle of Homestead - Confirmed
 - April 15: Identity Theft – County Police and AAA- Connie will contact speaker to see if they are available

Discussion Topics

- Database – Renewal memberships
 - New renewal form was created by Connie Przybyla – form asks member if there are any changes to original information
 - We will send out renewal letter on 11/15/19
 - Renewal goes out to all members
 - Second notice will go out on 2/15/20
 - If a member overpays the check should be sent back to member with a note that they were already paid for the year.
 - Cathy Thomas will create a small note that can be sent to the member
 - Guy Tumolo announced that Cathy Thomas would be maintaining the database
 - Guy Tumolo announced that Cathy Thomas agreed to maintaining the database for renewals, new memberships and reservations for luncheons and activities

- Cathy Thomas is confident she can handle entering information into database
 - Connie Przybyla will help Cathy Thomas when needed
 - Angela Conte also offered to help with the database
- Elections
 - Election results must be given to Connie as soon as possible, but no later than the first week of November, to make the December newsletter
 - New ballot was created by Connie Przybyla
 - Nominees are as follows: President-Guy Tumolo, Vice-President-Tom Kelley, Treasurer-Cathy Thomas, Secretary-JoAnna McQuaide
 - As soon as Connie receives Tom Kelley's bio the ballot will go to the printer.
 - Ballots will go out 10/21/19
 - Ballots must be returned by 11/8/19
- Recruiting recent retirees
 - Notice for new members went out in the quarterly RBAC News from the Retirement Office
 - Retirement Office is going to give us retirees names and address
 - We will send out a packet to new retirees
 - Packet will include welcome letter, newsletter and coupon for one free lunch (Connie created coupon, which will be signed and dated and expires one year from date issued)
 - Connie Przybyla created a free luncheon pass
 - We will try this method for one year to see if we recruit more members
 - Connie Przybyla will head committee
 - Cathy Thomas, Joan McMahon and Ginny Bowman will be part of committee
- Question: Do we want to create classes of membership?
 - Can someone join if they were not a county employee? – After a discussion it was decided No
 - If person was a county employee eligible for a pension but did not retire from county yet - can they join? Yes, but they will not have voting rights

- Only county retiree can vote according to the by-laws
- Complimentary members are to be moved to a separate sheet titled “Complimentary” in the main database, so they do not receive ballots or any renewal forms
- Picnic
 - Guy Tumolo created a picnic report
 - The report shows the cost for the 2019 picnic was \$656.80
 - The amount collected to attend the picnic was approximately \$600
 - A discussion was had to move picnic to different areas – North, East, South
 - It was decided to discuss location at a later meeting
- Date of next board meeting – November 20, 2019
- Adjournment
 - *Moved: Connie Przybyla Seconded: Marge Lubawy*
- Luncheon Meeting
 - Guy Tumolo reviewed upcoming ACRA events
 - Fred Saluga gave a presentation on Big Foot

Respectfully Submitted by:

Connie Przybyla

Board Member

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